



CULVERHILL SCHOOL
“Inspire, Nurture, Thrive”
(Specialist SEND College –
Communication and Interaction)



Headteacher Miss S. Hewitt

Kelston Close
Yate
South Gloucestershire
BS37 8SZ

Telephone 01454 866930
Fax 01454 866931
e-mail: office@culverhillschool.org.uk

www.culverhillschool.org.uk
www.enabletrust.org.uk

22nd October 2021

LETTER FROM SUE HEWITT TO PUPILS, PARENTS AND CARERS

Dear Pupils, Parents and Carers,

I am writing to you in an initial communication to formally let you know that I will be retiring at the end of this academic year (31st August 2022).

I have been working with our CEO Andrew Buckton to begin planning the timeline of communication regarding my retirement and this letter is the first step in the process of informing all stakeholders.

Andrew and our Chair of Trustees have begun to plan the recruitment timeline and process and it will be advertised nationally in line with recruitment protocols. I have also written letters to our staff and governing body and these letters have been sent today.

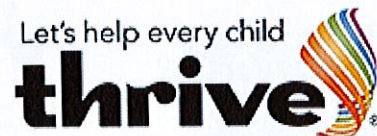
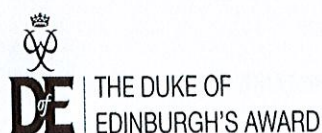
I will write to you all again nearer the end of this academic year so that I can give you my deepest, heartfelt thanks for your support of the school during my time as Headteacher and convey what the opportunity of Headship at Culverhill has meant to me. It has been the honour of a lifetime and I would like to take the time to properly express my gratitude before I leave this summer.

I am sure that you can appreciate that this has been a difficult decision for me but please be reassured that Andrew, the Trustees and Governors will ensure that the right Headteacher is appointed to the school. Please also see the letter below from our CEO Andrew Buckton.

I send you my very best wishes for now,

Sue

Sue Hewitt
Headteacher
Culverhill School



22nd October 2021

LETTER FROM ANDREW BUCKTON TO PARENTS AND CARERS

Dear Parents and Carers,

I am writing to you to inform you about our plans for recruiting a new Headteacher for Culverhill School. As you will have read, Sue Hewitt, Culverhill's Headteacher, has made the decision to retire at the end of the academic year. She has worked at Culverhill for over 17 years and will be very much missed. We will organise a farewell in the summer term.

Trustees, with school governors, will be responsible for recruiting a new Headteacher. The position will be advertised nationally, and we intend to recruit a new Headteacher in February. This will give us sufficient time for an in-depth handover and time to re-advertise should we not appoint after our first round of recruitment.

We will be recruiting someone who shares our vision and values, who is committed to meeting our children's needs fully, to driving the school's improvement journey forwards and to working as part of Enable Trust to raise our children's voice louder within the education system.

We will be very busy recruiting after half term as we are additionally recruiting to fill the vacancy of Headteacher at New Siblands school too, as the Headteacher at New Siblands is moving on to pastures new, for personal reasons.

I will keep you informed of our progress over the coming weeks. In the meantime, I hope you have a very good half term.

All best wishes

Andrew

Andrew Buckton

CEO – Enable Trust

