



GOVERNOR MONITORING VISIT SCHEDULE 2019/20

Governor Name	SDP Priority / Link Area	Staff Members	Term 2/ 3 2019/20	Term 5/6 2019/20	Any other visits
Gill Edgington (Chair)	Teaching & Learning Wellbeing Pupil Premium	Sue Hewitt (Headteacher)			
Pam Francis (Vice Chair)	Safeguarding Mental Health Equalities	Sally Clark (DSL/SLT) Chris Walker (Deputy Head)			
Phil Williams	Data & Assessment	Chris Walker (Deputy Head) Phil Lapham (SLT)			
Christine Blake	Feedback & Marking	Phil Lapham (SLT)			

Santie Human	ECHP Outcomes Parental Engagement	Sarah Holt (SLT – Self-care & Independence) Liz Hosken (SLT – Sensory & Physical) James Andrews (SLT)			
Jackie Powney	TA Development	Margaret Allen (SLT)			
Paul Waldron	Health & safety & Premises	Wendy Weaver (SBM/SLT)			
Claire Evans	Sensory diet and physical	Liz Hosken (SLT – Sensory & Physical)			
Governor vacancy					

Key:

SDP – School Development Plan

ASD – Autism Spectrum Disorder

SLT – Senior Leadership Team

Timetable for Arranging a Governor Monitoring Visit:

Governors should check at the start of the academic year, what their subject area is and which member of staff is accountable.

In Term 2, the Governor should contact staff (by email via the main school address or direct to the member of staff if known) to suggest dates in Term 3 when he/she could come into school to meet and discuss the area to be monitored.

The area to be monitored will inform the style of visit i.e. discussion with staff; study of data; walk-round school. Governors should ensure they adopt a facilitative approach: they are to listen, observe & question to ensure they understand the progress being made / reasons for lack of progress in the area concerned.

The attached form should be used to record the visit and the result / findings.

A second round of monitoring should be planned in for Term 5 where actions can be followed up and progress over the year gauged.